

**Report to:** **STRATEGIC COMMISSIONING BOARD**

**Date:** 20 June 2018

**Officer of Single Commissioning Board** Stephanie Butterworth, Director of Adult Services

**Subject:** **CONTRACT FOR THE PROVISION OF A GARDEN MAINTENANCE AND DAY SUPPORT SERVICE AT SUPPORTED DOMESTIC PROPERTIES IN TAMESIDE**

**Report Summary:** The report describes the rationale for an extension of the above contract for a period of two years where there this is provided for within the terms of the contract.

**Recommendations:** That the information provided is considered and a decision made in relation to approve a contract extension for two years.

**Financial Implications:**

(Authorised by the statutory Section 151 Officer & Chief Finance Officer)

<b>ICF Funding Stream:</b>	Section 75
<b>Decision Required by:</b>	Strategic Commissioning Board
<b>Organisation and Directorate:</b>	TMBC – Adult Services
<b>Budget - £'000:</b>	36
<b>Comments</b>	The report states that contract performance is satisfactory. The contract is wholly funded via housing benefit and is included within the Adult Services revenue budget.

**Legal Implications:**

(Authorised by the Borough Solicitor)

F1 of the Council's Procurement Standing Orders applies in this instance. Where there is current provision in a contract for extension this must be approved first by the relevant Director and then the Borough Solicitor and Chief Finance Officer in consultation with the Member for Performance and Finance and relevant portfolio holder for the service.

The Borough Solicitor and Chief Finance Officer who both attend the meeting need to be satisfied of the sufficiency of governance should the Board agree to an extension, and advise on any further governance required after the decision on 20 June 2018.

**How do proposals align with Health & Wellbeing Strategy?**

The proposals align with the Developing Well, Living Well and Working Well programmes for action

**How do proposals align with Locality Plan?**

The service is consistent with the following priority transformation programmes:



- Enabling self-care
- Locality-based services
- Planned care services

**How do proposals align with the Commissioning Strategy?**

The service contributes to the Commissioning Strategy by:

- Empowering citizens and communities

- Commissioning for the 'whole person'
- Creating a proactive and holistic population health system

<b>Recommendations / views of the Professional Reference Group:</b>	Reported directly to the Strategic Commissioning Board.
<b>Public and Patient Implications:</b>	None
<b>Quality Implications:</b>	Tameside Metropolitan Borough Council is subject to the duty of Best Value under the Local Government Act 1999, which requires it to achieve continuous improvement in the delivery of its functions, having regard to a combination of economy, efficiency and effectiveness
<b>How do the proposals help to reduce health inequalities?</b>	Via Healthy Tameside, Supportive Tameside and Safe Tameside
<b>What are the Equality and Diversity implications?</b>	<p>The proposal will not affect protected characteristic group(s) within the Equality Act.</p> <p>The service will be available to Adults regardless of ethnicity, gender, sexual orientation, religious belief, gender re-assignment, pregnancy/maternity, marriage / civil and partnership.</p>
<b>What are the safeguarding implications?</b>	None
<b>What are the Information Governance implications? Has a privacy impact assessment been conducted?</b>	The necessary protocols for the safe transfer and keeping of confidential information are maintained at all times by both purchaser and provider.
<b>Risk Management:</b>	The purchasers will work closely with the provider to manage and minimise any risk of provider failure consistent with the provider's contingency plan..
<b>Access to Information :</b>	<p>The background papers relating to this report can be inspected by contacting</p> <p>Sue Hogan</p> <p> Telephone: 0161 342 2890</p> <p> e-mail: <a href="mailto:sue.hogan@tameside.gov.uk">sue.hogan@tameside.gov.uk</a></p>

## **1 BACKGROUND**

- 1.1 The contract is for the delivery of a garden maintenance and day support service at supported domestic properties in Tameside.
- 1.2 The service consists of two components:
  - 1.2.1 A core domestic gardening and grounds maintenance service delivered to a set number of supported domestic properties in Tameside, where tenants have learning disabilities or mental health conditions.
  - 1.2.2 A day support element for two people with learning disabilities for who the service will meet some or all of their assessed needs
- 1.3 The core domestic gardening and ground maintenance service is currently delivered to 43 domestic properties across the borough. This number may vary from time to time as people using the service change address within the borough, move away from the borough, or some other reason, cease to need the service.
- 1.4 The provider makes provision for the day service element to deliver up to five places per week, Monday to Friday. The two people currently engaged with the service will have no set time limit for their continuation in the service. Consequently, they may remain with the service for the length of the contract or may, at some point, cease engagement.
- 1.5 The provider is also on the Council's Approved List of Day Services, which attracts a direct payment for each supported person. Therefore the above day support provision will be paid at £31.37 per person per day based on five places per week.
- 1.6 If one or both people cease use of the service, service delivery will continue based solely on the garden maintenance element unless there is a further referral into the service via the approved list provider.

## **2 PROCUREMENT STANDING ORDER SEEKING TO WAIVE / AUTHORISATION TO PROCEED**

- 2.1 Authorisation required under Procurement Standing Order F1.3 to extend the above contract by two years where this is provided for within the terms of the contract.

## **3 VALUE OF CONTRACT**

- 3.1 The contract value is £35,604.
- 3.2 The provision of garden maintenance is identified and funded through Housing Benefits that the Service Users who live in the properties receive. Claims made by individuals for housing benefit fund the contract value in full.

## **4 GROUNDS UPON WHICH WAIVER/AUTHORISATION TO PROCEED SOUGHT**

- 4.1 Following a competitive tender process in 2015 Greenscape was awarded the contract.
- 4.2 The contract was for a period of three years with an option to extend for a further two years.
- 4.3 Performance monitoring of the service has been positive and Greenscape engage well with the commissioners.

4.4 Since the contract commenced there has been no inflationary increase.

**5. REASONS WHY USUAL REQUIREMENTS OF PROCUREMENT STANDING ORDERS NEED NOT BE COMPLIED WITH BUT BEST VALUE AND PROBITY STILL ACHIEVED**

5.1 Procurement Standing Order F1.3 permission must be sought to extend a contract where the provision to extend is included within the contract.

5.2 The option to recommission the service and conduct a full tender exercise has been looked at but as the current provider is delivering the service in a positive way and engaging well with commissioners this has not been considered.

5.3 The option to no longer commission the service has been looked at but this has been rejected as the provision of Garden maintenance is identified and funded through Housing Benefits that the Service Users who live in the properties receive. The Housing benefits fund the contract value.

5.4 Tameside commissioners will continue to monitor the performance of the service.

**6. RECOMMENDATIONS**

6.1 As set out on the front of the report.